



# Iowa Department of Human Services

Kim Reynolds  
Governor

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Lt. Governor

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Director

## INFORMATIONAL LETTER NO.1898-MC-FFS

**DATE:** May 24, 2018

**TO:** Iowa Medicaid Home- and Community-Based Service (HCBS) Providers, Targeted Case Managers, Integrated Health Homes (IHH), Home Health, and Individual Consumer Directed Attendant Care (I-CDAC) Providers

**APPLIES TO:** Managed Care (MC) and Fee-for-Service (FFS)

**FROM:** Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

**RE:** HCBS Claim for Targeted Medical Care and Daily Service Record

**EFFECTIVE:** July 1, 2018

Currently, the IME and Managed Care Organizations (MCOs) have the following forms available in a paper format for HCBS providers. In the past, these forms have been handed out at the IME and MCO offices or have been mailed to providers upon their request.

- [Claim for Targeted Medical Care](#)<sup>1</sup>
- [Consumer-Directed Attendant Care \(CDAC\) Daily Service Record](#)<sup>2</sup>

Effective July 1, 2018, the IME and the MCOs will no longer provide these forms in a paper format. Instead, providers will be able to access these forms online. Both forms can be completed online, printed and mailed. Providers who request these forms prior to July 1, 2018, will be given enough forms to use through the end of July 2018. In addition, providers are encouraged to bill electronically or use the MCO provider portals.

For questions regarding electronic billing or use of an MCO portal for claim submission, please contact the IME or the MCO based on the member's enrollment.

### FFS members:

- Claims Billing Address: Iowa Medicaid Enterprise, PO Box 150001, Des Moines, IA 50315
- Department of Human Services website: <http://dhs.iowa.gov/>
- IME Provider Services Unit: 1-800-338-7909 or [imeproviderservices@dhs.state.ia.us](mailto:imeproviderservices@dhs.state.ia.us).

### Amerigroup Iowa, Inc. members:

- Claims Billing Address: Amerigroup Iowa, Inc., PO Box 61010, Virginia Beach, VA 23466
- Provider Portal/Website: <https://providers.amerigroup.com/ia/Pages/ia.aspx>
- Provider Services: 1-800-454-3730

<sup>1</sup> <https://dhs.iowa.gov/ime/Providers/claims-and-billing/ClaimsPage>

<sup>2</sup> <https://dhs.iowa.gov/sites/default/files/470-4389.pdf>

**UnitedHealthcare Plan of the River Valley, Inc. members:**

- Claims Billing Address: UnitedHealthcare Community Plan, Attn: Claims, PO Box 5220, Kingston, NY 12402-5220
- Provider Portal (for electronic claims submission): [www.UHCProvider.com/Link](http://www.UHCProvider.com/Link)
- Website: [www.UHCCommunityPlan.com/iaprovider](http://www.UHCCommunityPlan.com/iaprovider)
- Provider Services: 1-888-650-3462